

## **COURSE OUTLINE: COSMETOLOGY 102**

The Cosmetology 102 course of instruction consists of 1750 hours and combines the 1600-hour basic Cosmetology course required for the state board license with the 150-hour Make-up Artistry course. The program length for the Day Schedule is 50 weeks and the Evening Schedule is 70 weeks. The Make-up Artistry portion of the program utilizes the Make-up Designory (MUD) curriculum and adds an additional level of skills to the student's training and expertise. Cosmetology students are trained using the Bellus Cut and Color system, which utilizes verbal, written, visual and hands-on instruction throughout the classroom and clinic floor practicum. Along with high-quality technical training students will learn career development skills such as client consultation, business tracking systems, and marketing strategies as well as receiving Financial Literacy training. The following is a list of the state of California requirements for technical and practical criteria. The instructional program of our Academies meets or exceeds these requirements.

**OBJECTIVES:** Upon completion of the program requirements, the determined graduate will be able to:

1. Project a sense of personal integrity and self-confidence.
2. Practice proper grooming, effective communications skills, and visual poise.
3. Reflect a strong business and professional work ethic.
4. Perform basic manipulative skills required for successfully performing cosmetology practices, effective use of required implements and equipment, proper application of corrective and special event makeup, unwanted hair removal, and lash/brow tinting.
5. Apply theoretical and technical knowledge to assure sound judgments, decisions, and procedures.
6. Practice effective business building skills encompassing successful service delivery, product prescription, and education of the client in proper home care regimen.

To ensure continued career success, the graduate will continue to learn new and current information related to techniques, trends, and methods for career development in Cosmetology, Makeup Artistry and related positions.

**METHODS OF INSTRUCTION:**

Lecture, Video, Teaching Aids, Demonstrations, Testing-Written and oral, Student Participation and Practice

**SUBJECTS AND REQUIREMENTS:**

**THEORY AND  
PRACTICAL HOURS**

**OPERATIONS**

*Make-up Artistry – 150 Hours*

- A. Skin Analysis
- B. Color Theory
- C. Base Application
- D. Concealers/Highlighters
- E. Eye Brow Artistry
- F. Eye Shadow and Liner
- G. Lash & Brow Tinting/Mascara
- H. Cheek Color and Application
- I. Lip Liner and Lip Color
- J. Artificial Eyelashes
- K. Makeup for Mature Skin / Ethnic Skin
- L. Male Corrective Makeup
- M. Varying Mediums
- N. Airbrushing
- O. Body Make-up and Outside of the Box
- P. Special Effects

*Hair Dressing – 1100 Hours*

Including at minimum:

Hairstyling:

65

240

Includes, but is not limited to: Hair analysis, shampooing, finger waving, pin curling, comb outs, straightening, waving, curling with hot combs and hot curling irons and blower styling

Permanent Waving and Chemical Straightening:

40

105

Includes, but is not limited to: Hair analysis, acid and alkaline permanent waving, chemical straightening including the use of sodium hydroxide and other base solutions.

Hair Coloring and Bleaching:

60

50

	Includes, but is not limited to: The use of semi-permanent, demi-permanent and temporary colors, hair analysis, predisposition and strand tests, safety precautions, formula mixing, tinting, bleaching, high and low lights, and the use of dye removers.		
	Hair Cutting:	20	80
	Includes, but is not limited to: Use of scissors, razor, (shaper), electrical clippers/trimmers, and thinning (tapering) shears for wet and dry cutting.		
<i>Health and Safety – 200 Hours</i>			
	Including at minimum:		
	Laws and Regulations:		
	Includes Barbering & Cosmetology Act/Rules & Regulations	20	
	Health and Safety Considerations:	45	
	Includes, but is not limited to: Cosmetology chemistry including the chemical composition and purpose of cosmetic, nail, hair and skin care preparations; elementary chemical makeup, chemical skin peels and chemical and physical changes of matter; hazardous substances including training in chemicals and health in establishments, protection from hazardous chemicals and preventing chemical injuries, ergonomics, theory of electricity in cosmetology, bacteriology, communicable diseases, including HIV/AIDS, Hepatitis B, and staph and Material Safety Data Sheets.		
	Disinfection and Sanitation:	20	
	Includes, but is not limited to: Disinfection and sanitation including proper procedures to protect the health and safety of the consumer as well as the technician; proper disinfection procedures for equipment used in establishments. (Disinfection is emphasized throughout the entire training period and must be performed before use of all instruments and equipment.)		
	Anatomy and Physiology:	15	
	Includes, but is not limited to: Human anatomy, human physiology.		
<i>Esthetics – 200 Hours</i>			
	Including at minimum:		
	Manual, Electrical and Chemical Facials:	25	40
	Includes, but is not limited to: Manual facials including cleansing, scientific manipulations, packs and masks; electrical facials including the use of electrical modalities, dermal lights and electrical apparatus, for facials and skin care purposes; chemical facials including chemical skin peels, packs, masks and scrubs.		
	Eyebrow Beautification and Make-up:	25	30
	Includes, but is not limited to: Eyebrow arching and hair removal, including the use of wax, tweezers, electric or manual, and depilatories for the removal of superfluous hair. Make-up shall include but is not limited to: Skin analysis, complete and corrective make-up, lash and brow tinting, and the application of false eyelashes and eyelash extensions.		
<i>Manicuring and Pedicuring – 100</i>			
	Including at minimum:		
	Manicuring and Pedicuring:	10	25
	Includes, but is not limited to: Water and oil manicure, including nail analysis, and hand/foot and arm/ankle massage.		
	Artificial Nails and Wraps:	25	120 (nails)
	Includes, but is not limited to: Artificial nails including acrylic: liquid and powder brush-ons, artificial nail tips and nail wraps and repairs.		
<i>Additional Instruction and Training</i>			
	Incorporated throughout the program includes: Business and communications skills, including professional ethics, salesmanship, decorum, record keeping and client service records; Review, practice and testing		

**COSMETOLOGY 102 GRADING POLICY:**

The school maintains complete records on each student or graduate for reference as required by the State. All students receive a complete theory and practical test (Mock Board) after approximately 1200 hours. It simulates actual Program's procedure and constitutes a final exam. Individual tutoring, if needed, is available in preparation for the state exam. Each student is graded on their theory and practical work, attendance, appearance, and attitude. The grading used is as follows:

93 – 100	EXCELLENT
85 – 92	VERY GOOD
75 – 84	SATISFACTORY
74 and BELOW	UNSATISFACTORY

Written progress reports are maintained by the Academy. Students receive progress reports that must be signed and kept in their file at least two (2) times during their program. Informal progress reports are distributed monthly so students can keep track of their progress. Additional progress reports may be issued to students as requested or on an as needed basis determined by the instructor.

**OCCUPATIONAL TITLES:**

Cosmetologists entering the job market can be employed as assistants or stylists. Cosmetologists may also enter the employment field as a makeup artist, manicurist, facialist, hair color technician, Ethnic styles specialist or haircutter.

**CLASS AVAILABILITY:**

Classes are conducted, in residency, Monday through Friday from 9:00 am to 4:30 pm for day students and Monday through Friday from 5:00 pm to 10:00 pm for night students. The Makeup Artistry portion of the class is Monday through Friday from 8:30 am to 4:30 pm for day students and Monday through Friday from 5:00 pm to 10:00 pm for night students. New class starts are scheduled monthly.

**REQUIRED TEXTS:**

Pivot Point LAB for Cosmetology and Workbook; Beauty Text Book, published by Make-Up Designory, ISBN 13-978-0-9749500-1-3; Beauty Workbook, published by Make-Up Designory, ISBN 13-978-0-9749500-6-8; included in the kit cost.

**LANGUAGE:**

The course is conducted in the English language.